

Individual Decision



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The attached report will be taken as a
Individual Portfolio Member Decision on:

Wednesday 28 March 2018

Ref:	Title	Portfolio Member	Page No.
ID3409	Traffic Management and Road Safety Programme 2018/19	Councillor Jeanette Clifford	3 - 18



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Individual Executive Member Decision

Traffic Management and Road Safety Programm 2018/19

Committee considering report: Individual Executive Member Decision

Date ID to be signed:

Portfolio Member: Councillor Jeanette Clifford

Date Portfolio Member agreed report:

Forward Plan Ref: ID3409

1. Purpose of the Report

- 1.1 To present the Traffic Management and Road Safety works programme 2018/19 for consideration by the Executive Member for Highways & Transport.

2. Recommendation

- 2.1 That the Executive Member for Highways & Transport approves the Traffic Management & Road Safety works programme 2018/19.

3. Implications

- 3.1 **Financial:** None arising from this report because the Traffic Management & Road Safety programme is funded from the Councils Revenue budget and Capital Programme.
- 3.2 **Policy:** The recommendations within this report accord with the existing Council policy.
- 3.3 **Personnel:** None arising from this report.
- 3.4 **Legal:** None arising from this report.
- 3.5 **Risk Management:** None arising from this report.
- 3.6 **Property:** The public highway is an important and valuable asset. Failure to maintain it and the associated equipment will devalue the asset and conflict with the government's aim to implement Highway Asset Management and Whole Life Accounting.
- 3.7 **Other:** N/A

4. Consultation Responses

Members:

Leader of Council:	Councillor Graham Jones – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Overview & Scrutiny Management Commission Chairman:	Councillor Emma Webster – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Ward Members:	<p>Councillor Pamela Bale responded and was pleased that Pangbourne Primary School was on the programme due to concerns relating to the loss of the school crossing patrol.</p> <p>Councillor Graham Bridgman responded with concerns relating to the lack of SID data analysis. This is due to a member of staff being on long term staff leave and is scheduled to be reviewed separately early in the new financial year.</p> <p>All other Ward Members – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.</p>
Opposition Spokesperson:	Councillor Lee Dillon – to date no response has been received, however any comments will be verbally reported at the Individual Decision meeting.
Local Stakeholders:	N/A
Officers Consulted:	Mark Edwards, Mark Cole & Glyn Davis.
Trade Union:	N/A

5. Other options considered

5.1 None.

6. Introduction/Background

6.1 The purpose of this report is to seek approval of the Traffic Management & Road Safety Programme 2018/19. The programme needs to be approved at this time so that it runs alongside the Councils Capital Programme and is in place for the new financial year 2018/19.

7. Supporting Information

7.1 Approximately 60% of the work undertaken by the Traffic Management and Road Safety team is planned. These schemes are identified under a number of work areas including signing and marking maintenance (programmed), network and tourism, local and school safety schemes, parking review, speed limit review and road safety.

7.2 Due to the nature of the work undertaken by the Traffic Management and Road Safety Team many schemes cannot be identified in advance as they are requested

throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. These activities may include assessments, signing and marking maintenance (reactive), reviewing planning applications, road closures, petition reports, recharge schemes and telephone calls.

8. Options for Consideration

- 8.1 Please refer to Appendix C – Traffic Management & Road Safety Programme for 2018/19.

9. Proposals

- 9.1 To seek approval for the proposed Traffic Management and Road Safety programme for 2018/19.

10. Conclusion

- 10.1 Given the high volume of work and the available resources to deliver it the prioritisation of work is important. The Traffic Management and Road Safety programme for 2018/19, which includes an estimated number of schemes for unplanned work in response to the various stakeholders' requests, is shown in Appendix C. This is based on the level of work completed in previous years.
- 10.2 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Highways & Transport and may result in reprogramming of some schemes.

Background Papers:

Appendix C – Traffic Management & Road Safety Programme for 2018/19.

Subject to Call-In:

Yes: No:

- The item is due to be referred to Council for final approval
- Delays in implementation could have serious financial implications for the Council
- Delays in implementation could compromise the Council's position
- Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months
- Item is Urgent Key Decision
- Report is to note only

Wards affected:

All Wards.

Strategic Aims and Priorities Supported:

The proposals contained in this report will help to achieve the following Council Strategy priority:

- X **SLE2 – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy**

Officer details:

Name: Christopher Vidler
Job Title: Senior Engineer
Tel No: 01635 503232
E-mail Address: chris.vidler@westberks.gov.uk

11. Executive Summary

- 11.1 Approximately 60% of the work undertaken by the Traffic Management and Road Safety team is planned. These schemes are identified under a number of work areas including signing and marking maintenance (programmed), network and tourism, local and school safety schemes, parking review, speed limit review and road safety.
- 11.2 Due to the nature of work undertaken by the Traffic Management & Road Safety Team many schemes cannot be identified in advance as they are requested throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. .

12. Conclusion

- 12.1 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Highways & Transport and may result in reprogramming of some schemes.

13. Appendices

- 13.1 Appendix A - Equalities Impact Assessment
- 13.2 Appendix B – Supporting Information
- 13.3 Appendix C – Traffic Management and Road Safety programme for 2018/19

Appendix A

Equality Impact Assessment - Stage One

We need to ensure that our strategies, policies, functions and services, current and proposed have given due regard to equality and diversity as set out in the Public Sector Equality Duty (Section 149 of the Equality Act), which states:

- “(1) A public authority must, in the exercise of its functions, have due regard to the need to:**
- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under this Act;**
 - (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it; This includes the need to:**
 - (i) remove or minimise disadvantages suffered by persons who share a relevant protected characteristic that are connected to that characteristic;**
 - (ii) take steps to meet the needs of persons who share a relevant protected characteristic that are different from the needs of persons who do not share it;**
 - (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it, with due regard, in particular, to the need to be aware that compliance with the duties in this section may involve treating some persons more favourably than others.**
- (2) The steps involved in meeting the needs of disabled persons that are different from the needs of persons who are not disabled include, in particular, steps to take account of disabled persons' disabilities.**
- (3) Compliance with the duties in this section may involve treating some persons more favourably than others.”**

The following list of questions may help to establish whether the decision is relevant to equality:

- Does the decision affect service users, employees or the wider community?
- (The relevance of a decision to equality depends not just on the number of those affected but on the significance of the impact on them)
- Is it likely to affect people with particular protected characteristics differently?
- Is it a major policy, or a major change to an existing policy, significantly affecting how functions are delivered?
- Will the decision have a significant impact on how other organisations operate in terms of equality?
- Does the decision relate to functions that engagement has identified as being important to people with particular protected characteristics?
- Does the decision relate to an area with known inequalities?
- Does the decision relate to any equality objectives that have been set by the council?

Please complete the following questions to determine whether a full Stage Two, Equality Impact Assessment is required.

What is the proposed decision that you are asking the Executive to make:	Traffic Management & Road Safety proposed 2018/19 programme.
Summary of relevant legislation:	N/A
Does the proposed decision conflict with any of the Council's key strategy priorities?	No
Name of assessor:	Mark Cole
Date of assessment:	26/02/18

Is this a:		Is this:	
Policy	No	New or proposed	Yes
Strategy	No	Already exists and is being reviewed	Yes
Function	Yes	Is changing	Yes
Service	Yes		

1 What are the main aims, objectives and intended outcomes of the proposed decision and who is likely to benefit from it?	
Aims:	To maintain traffic management assets on the highway and improve safety for those using the highway.
Objectives:	To achieve our aims by means of maintenance, good design and education.
Outcomes:	The proposed works programme will guide the team in meeting its duty to maintain and improve traffic management highway assets and deliver road safety education to the residents of West Berkshire.
Benefits:	A safer improved highway network.

2 Note which groups may be affected by the proposed decision. Consider how they may be affected, whether it is positively or negatively and what sources of information have been used to determine this.		
(Please demonstrate consideration of all strands – Age, Disability, Gender Reassignment, Marriage and Civil Partnership, Pregnancy and Maternity, Race, Religion or Belief, Sex and Sexual Orientation.)		
Group Affected	What might be the effect?	Information to support this
Age	Where possible traffic management & road safety	H & S legislation

	schemes will continue to identify and help vulnerable road users through better design and education.	The Traffic Signs Manual The Traffic Signs Regulations and General Directions Manual This applies to all groups affected.
Disability	Where possible traffic management & road safety schemes will improve facilities to cater for the needs of this with disabilities.	As above and facilities will where possible be constructed to comply with the 'Streets for Living' guidelines for disabled access.
Gender Reassignment	There is no evidence to indicate that there will be a greater impact on this group than on any other.	H & S legislation The Traffic Signs Manual The Traffic Signs Regulations and General Directions Manual This applies to all groups affected.
Marriage and Civil Partnership	As above.	As above.
Pregnancy and Maternity	As above.	As above.
Race	As above.	As above.
Religion or Belief	As above.	As above.
Sex	As above.	As above.
Sexual Orientation	As above.	As above.
Further Comments relating to the item:		
No further comments.		

3 Result	
Are there any aspects of the proposed decision, including how it is delivered or accessed, that could contribute to inequality?	No
Please provide an explanation for your answer:	
Will the proposed decision have an adverse impact upon the lives of people, including employees and service users?	No
Please provide an explanation for your answer:	

If your answers to question 2 have identified potential adverse impacts and you have answered 'yes' to either of the sections at question 3, or you are unsure about the impact, then you should carry out a Stage Two Equality Impact Assessment.

If a Stage Two Equality Impact Assessment is required, before proceeding you should discuss the scope of the Assessment with service managers in your area. You will also need to refer to the [Equality Impact Assessment guidance and Stage Two template](#).

4 Identify next steps as appropriate:	
Stage Two required	No
Owner of Stage Two assessment:	N/A
Timescale for Stage Two assessment:	N/A

Name: Mark Cole

Date:28/02/18

Please now forward this completed form to Rachel Craggs, Principal Policy Officer (Equality and Diversity) (rachel.craggs@westberks.gov.uk), for publication on the WBC website.

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Traffic Management & Road Safety Programme 2018/19 – Supporting Information

1. Introduction/Background

- 1.1 The purpose of this report is to seek approval of the Traffic Management and Road Safety Programme for 2018/19. The programme needs to be approved at this time so that it runs alongside the Councils Capital Programme and is in place for the financial year 2018/19.

2. Supporting Information

- 2.1 Approximately 60% of the work undertaken by the Traffic Management and Road Safety Team is planned. These schemes are identified under the following work areas:
- School Safety Programme.
 - Local Safety Schemes.
 - Network Signing Schemes.
 - Parking Schemes.
 - Speed Limit Review.
 - Section 106 Schemes.
 - Safety Campaigns.
 - Road Safety Events.
- 2.2 Due to the nature of the work undertaken by the Traffic Management and Road Safety Team many schemes cannot be identified in advance as they are requested throughout the year by Members, in correspondence with stakeholders, at Neighbourhood Action Groups or from maintenance inspections. These activities fall within the following work areas:
- Assessment Reports – Traffic Assessments and Home to School Assessments.
 - Road Marking Maintenance.
 - Road Signing Maintenance.
 - Temporary Traffic Regulation Orders – e.g. Road Closures.
 - Petition Reports.

- Rechargeable Schemes – e.g. Tourist Signs, Access Protection Markings.
- Vehicle Operators Licences – Assessment and attending Public Inquiries.
- Letters & E-mails requiring a response.
- Telephone enquiries.

2.3 A programme of schemes for 2018/19 is provided in Appendix C and is based on the level of work completed in previous years, draft budgets for 2018/19 and reductions to staffing levels.

2.4 Delivery of the works programme for 2018/19 is based on a fully resourced Traffic Management and Road Safety Team. The precise number of schemes to be delivered within the programme is dependent on the detail of what is actually required when the individual schemes are developed. This programme is therefore a desirable outcome subject to sufficient funding being available from various funding sources. Any variations will be agreed with the Executive Member for Highways and Transport.

3. Options for Consideration

3.1 Please refer to Appendix C – Traffic Management & Road Safety Programme for 2018/19.

4. Proposals

4.1 The purpose of this report is to seek approval for the proposed Traffic Management and Road Safety programme for 2018/19.

5. Conclusion

5.1 Given the high volume of work and the available resources to deliver it the prioritisation of work is important. The Traffic Management and Road Safety programme for 2018/19, which includes an estimated number of schemes for unplanned work in response to the various stakeholders' requests, is shown in Appendix C. This is based on the level of work completed in previous years, draft budgets for 2018/19 and reductions to staffing levels.

5.2 If the programme is approved it will commit a fully resourced Traffic Management and Road Safety team for the year. Any variations to the programme resulting from changed priorities will require the approval of the Executive Member for Highways & Transport and may result in reprogramming of some schemes.

Background Papers:

None.

Subject to Call-In:

Yes: No:

Wards affected:

All Wards

Strategic Aims and Priorities Supported:

The proposals contained in this report will help to achieve the following Council Strategy priority:

- SLE2 – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy**
-

Officer details:

Name: Christopher Vidler
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Project Name	Scheme	Comments
School Safety		
	Review of Traffic Calming & Parking Chieveley School Road	Safety improvements to be investigated.
	Crossing Facility John Rankin	Safety improvements to be investigated.
	Pangbourne Primary Crossing	Safety improvements to be investigated.
Local Safety Schemes		
	East Garston	Community Scheme (plus S106 Funding)
	Boxford	Community Scheme (plus S106 Funding)
	Compton	Traffic Calming pre 20mph (S106 Funding)
	Accident Investigation Goring Lane	Carry out work identified in TMA191
	Kintbury Newbury St	Speed Checks + Invest if 24mph plus
Speed Limit Review		
	Speed limit review process	1 meeting per year.
	Implementation of approved Speed Limits	Average 8 per review
	Compton School Road & spur roads)	20mph
	Yattendon (Yattendon Lane)	School Road 30 with 40mph buffer
	Enborne (Enborne Road)	40mph
	Brimpton Common (B3051)	30mph but only if HCC agree and lead
	Upper Bucklebury (Burdens Heath) NOT CAPITAL FUNDED	30mph extension
Parking Schemes		
	Parking amendments 28 & 29	locations to be identified.
	Town Centre works	All works involving projects Bear Lane/A339/Cheap St
	Disabled Parking Bays (6 per year)	locations to be identified.
Signing Schemes (average 10 schemes per year)		
	7.5T restriction flag sign upgrade	A4/Lower Denford
	A339/Cheap St/Bear Ln/Market St Improvements	Signs as identified
	Hungerford Gateway Signs	HTC to fund
	Bussock Hill B4944	Signing de-clutter/review (during resurfacing closure)
	Schemes identified throughout the year.	1-6 to be identified
Traffic Signals (average 5 schemes per year)		
	Schemes identified throughout the year.	Locations to be identified.
Traffic Signal Contract		
	Maintenance of signals and equipment	Various sites identified throughout the year.
Signing & Lining Maintenance		
	Average 50 road sign maintenance schemes per year	This is a reactive programme as schemes are identified throughout the year following inspections or as a result of signs being knocked down.
	Average 30 road marking maintenance schemes per year	This is a reactive programme as schemes are identified throughout the year following inspections or as a result of road markings becoming worn.
Rechargeable Work		
	Whitchurch Toll Bridge Pangbourne	20mph extension (possible)
	Access Protection Road Markings - average 5 schemes per year	1-5 to be identified
	Tourist / Direction Signs - average 8 schemes per year	1-8 to be identified
	Damaged Signs / rechargeable work - average 10 per year	1-10 to be identified
Section 106 funded schemes		
	Pangbourne - Dropped Kerbs - Bourne Road (east) CV	Safety Scheme
	Pangbourne - A329 Reding Road	Safety Scheme
	Streatley	Replace Sarsen Stone Replace
	Schemes identified throughout the year.	

Other Schemes	(maximum 5 per year)	
	A339/Cheap St/Bear Ln/Market St Improvements	Introduce Perm TRO 's and Temporary TRO's as required
	Slippery Road Signs	Installation or removal of warning signs at identified sites.
	Schemes identified throughout the year.	3-5 to be identified
Permanent / Temporary Traffic Regulation Orders		
	Section 14(2) & Section 21 - Emergency orders	Average 65 per year.
	Section 14 (1) Programmed Temporary Orders (i.e. road closures)	Average 65 per year.
	Section 16A Programmed Temporary Orders (i.e. Special events)	2 Orders covering approx 40 regular Charitable events and Remembrance Day Parades
	Section 21 of the Town Police Clauses Act 1847	Mainly required for Street Parties
Road Safety Events and Campaigns		
	Safe Drive Stay Alive	Three day event to be held during November 2018.
	Driver campaigns	Drive Start:1-5 to be held throughout year.
	Driver campaigns	Young Driver Intervention - Client centred learning with local driving instructors
	Driver campaigns	Florish: 1 to be held throughout year.
	Supervise Powered Two Wheeler campaign	Enhanced Rider 500+cc: 3 to be held throughout year.
	Supporting National Road Safety campaigns	Campaigns to be identified: 1-2 to be identified GYC (Get Your Coat)
	Road Safety Theatre Productions	To be identified.
	Speed Data	Reorganise all speed data and method
	Walk to School	Further Develop Campaign & Live testing -Route Guard
	Work Related Road Risk	Presentations and meetings as necessary.
Cycle training:-		
	Bikes Big Trucks & You with Royal Mail	Yr5 Project: 1 - 10 to be identified (Pilot Scheme in Schools)
	New instructor training sessions, risk assessment of sites and cycle training admin.	
	Cycle Training (Subject to government funding)	Bikeability training and monitoring.
	Cycle Training	Holiday Courses during school summer holidays
	Cycle Training (Subject to H&W funding)	Adult cycle training
Road Safety Education	SID	Support PC Council with SID loans & risk assessments
	Speed Intervention Programme	CSW 1-2 sites per week
	Speed Intervention Programme	Mobile VAS 1 site per year
	Speed Intervention Programme	Poster campaign to support speed watch
	Wheelie Bin Sticker Pilot	1-3 Locations to be identified
Reports / Assessments		
	<u>Petitions</u> (approx 3 Petitions per year)	1 - 3 to be identified
	<u>Home to School Transport Assessments / School Travel Plans</u> (approx 5 assessments per year)	1 - 5 to be identified
	<u>School Crossing - New Site Assessments</u> (approx 2 new assessments per year)	1 - 2 to be identified
	<u>School Crossing Patrol - Risk Assessments of existing Sites</u> (approx 6 assessments per year)	1 - 6 to be identified
	<u>Traffic Management Assessments</u> (approx 5 per year)	
	Sun Hill Lay-by	
	A4 Motorcycle Accident Investigation	
	Schemes identified throughout the year	3 - 5 to be identified
	<u>Vehicle Operators Licence</u>	
	Checking applications	Average 26 per year
	Preparing and attending inquiries	If required
	<u>Accident Investigation and monitoring</u>	Monthly updates and post fatal accident meetings
	<u>Planning Applications</u>	
Checking and commenting on planning applications and developers drawings	Average 50 per year	
<u>Letters & Emails</u>	Average 135 responses / month - Including letters, e-mails & Streetcare enquires	
<u>Telephone enquiries</u>	Approximately 1,000 calls per month	